1. Approval of Minutes of the Regular Board Meeting of July 25, 2013

2. Financial Report

3. Resolutions

I. Administration Committee Review

A. Renewal of All Risk Property Insurance for the Transit, Rail Divisions and Builders Property Insurance for Various Projects

B. Consulting Services Contract

C. Consultant Amendment

II. Operations Committee Review

A. Items for Consideration

1. Lease by the Borough of Marcus Hook of 17 Permit Parking Spaces Located Near Marcus Hook Passenger Station in Delaware County, Pennsylvania

2. Lease to GT Public House, L.L.C and Steam Bar, L.L.C. of About 692 Square Feet of Vacant Ground Located Near the Inactive Newtown Branch Railroad Right-of-Way in Upper Southampton, Bucks County

B. Various Procurements

C. Sole Source Procurements

D. Change Orders

4. Report of General Manager
RESOLUTION

re

RENEWAL OF ALL RISK PROPERTY INSURANCE FOR THE TRANSIT, RAIL DIVISIONS, AND BUILDERS RISK INSURANCE FOR VARIOUS PROJECTS

WHEREAS, the current primary and excess layers of all risk property insurance will expire on October 1, 2013; and

WHEREAS, concurrent with SEPTA's renewal of all risk property insurance for 2013-2014, the staff of the Enterprise Risk Management Department and the Risk Management Advisory Committee ("RMAC") conducted a review of SEPTA's property loss exposure which included an audit of insured values, an analysis of both concentrated asset values and loss history, and an updating of the values of the rolling stock; and

WHEREAS, the review disclosed that a program limit of liability of $507.5 million, excess of $2.5 million deductible, would be consistent with SEPTA's theoretical maximum loss events, in that there is no single location where the probable maximum losses would exceed $500 million; and

WHEREAS, the Risk Management staff and RMAC solicited six domestic and overseas insurance markets only for renewal of the primary layer of coverage; and
WHEREAS, Ace/West Chester Fire Insurance Company and AIG Insurance Company proposed equally to co-share underwriting the primary layer of all risk property insurance for a $7.5 million limit of liability with a $2.5 million per occurrence deductible at an annual premium of $544,754, effective on October 1, 2013; and

WHEREAS, Factory Mutual Insurance Company, the incumbent carrier, proposed to underwrite $500 million excess of $10 million in all risk property insurance coverage, plus supplemental coverage for $250 million of SEPTA’s rolling stock, at an annual premium of $982,700, effective on October 1, 2013, and subject to changes in insured asset values; and

WHEREAS, the total costs for the 2013-2014 policy year include the brokerage commissions to the RMAC of 20% or $305,491, and American Appraisal Fees of $43,650, plus a surplus lines fee of $17,300 and a FM membership credit of $149,760; and

WHEREAS, the proposed renewal coverages for the existing program, at the expiring terms and conditions as proposed by the carriers, total an annual premium of $1,744,135; and

WHEREAS, the Risk Management staff, with the concurrence of the RMAC, requested that the General Manager recommend that the Board authorize SEPTA (i) to place with Ace/West Chester Fire Insurance Company and AIG Insurance Company the $10 million primary layer of coverage of all risk property insurance with a $2.5
million deductible, and (ii) to place with Factory Mutual Insurance Company the $500 million in excess coverage for all risk property insurance, along with the commissions to the RMAC, under such terms and conditions as set forth above and more fully described in the staff summary on this subject, at a combined total program cost not to exceed $1,744,135; and

WHEREAS, the General Manager made the recommendation to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to obtain and place all risk property insurance with (i) Ace/West Chester Fire Insurance Company and AIG Insurance Company for $10 million in primary coverage with a $2.5 million per occurrence self-insurance retention, at an annual premium not to exceed $544,754 for one year that will commence on October 1, 2013; and (ii) Factory Mutual Insurance Company for $500 million in coverage in excess of $10 million, at an annual premium not to exceed $982,700 for one year that will commence on October 1, 2013, with both policies being subject to adjustments for changes in insured asset value and the other terms and conditions that are more fully described in the pertinent staff summary.

FURTHER RESOLVED, that the Board hereby authorizes SEPTA to fund in conjunction with the 2013-2014 all risk property insurance renewal program brokerage commissions to the Risk Management
Advisory Committee of $305,491, American Appraisal Fees of $43,650, surplus lines and policy fees of $17,300, along with a FM membership credit of ($149,760).

FURTHER RESOLVED, that the Board hereby authorizes the General Manager and other appropriate officers to execute all documents, in form approved by the Office of General Counsel, and to do any and all other things as shall be necessary and proper, in order to effectuate the purpose of this Resolution.
WHEREAS, SEPTA, which has need for the consulting services as described below, advertised and solicited proposals from firms wishing to propose; and

WHEREAS, SEPTA staff requested that the General Manager recommend that the Board authorize SEPTA to award a contract to the firm identified below because the firm was the successful proposer in the areas for which the request for proposals was issued; and

WHEREAS, the General Manager recommended that the Board authorize SEPTA to award the contract.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or his designee to execute the following consultant contract in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and contingent upon and subject to the proposer satisfactorily meeting all
requirements of the terms and conditions of the relevant request for proposals, including the provision of any required insurance certificates and full compliance with any applicable Disadvantaged Business Enterprise requirements:

1. To Arcadis U.S., Inc., for the provision of value engineering services, cost estimating/cost confidence review, and constructability analyses for SEPTA projects, to be performed on an “as required” basis over a period of three years scheduled to commence in October 2013, as described in the staff summary on this subject, for a total contract amount not to exceed $600,000, Request for Proposals No. 13-027-TMF - Value Engineering Consultant Services.
RESOLUTION

re

AUTHORIZATION TO EXECUTE A CONSULTANT AMENDMENT

WHEREAS, additional work is required to complete the project identified below; and

WHEREAS, staff reviewed the additional work and the General Manager recommended that the Board authorize SEPTA to enter into the amendment for the additional work.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or his designee to execute the consultant amendment identified below in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and to any applicable Disadvantaged Business Enterprise requirements:

1. To Innovative Risk Solutions, Inc. (IRSI), for Amendment No. 1, which enables IRSI to provide analysis and ongoing support of SEPTA’s entire voluntary benefits program, with all fees to IRSI continuing to consist of commissions paid by the selected carrier(s) which will not be borne by SEPTA.
RESOLUTION

re

LEASE BY THE BOROUGH OF MARCUS HOOK TO SEPTA
OF 17 PERMIT PARKING SPACES LOCATED NEAR MARCUS HOOK
PASSENGER STATION IN DELAWARE COUNTY, PENNSYLVANIA

WHEREAS, SEPTA leases the Marcus Hook Passenger Station
("Station") in Delaware County from Amtrak which services the
Wilmington/Newark Rail Line;; and

WHEREAS, SEPTA currently leases 202 spaces from Amtrak
within the Station property for commuter parking, and leases an
additional 97 spaces from a nearby church, which are fully
utilized daily; and

WHEREAS, on July 8, 2013, SEPTA entered into a license
Agreement ("License") with the Borough of Marcus Hook
("Borough") for use of 17 spaces for interim permit parking on
nearby property owned by the Borough at 12th and Market Streets
in Marcus Hook ("Premises"), to accommodate overflow commuter
parking needs at the Station, at a rental rate of 80% of the
monthly permit fees collected by SEPTA; and
WHEREAS, the Borough has now offered to convert the License into a new lease agreement with SEPTA for the Premises, for an initial term of six months with month-to-month holdover status thereafter, until such time that the Pennsylvania Department of Transportation begins construction of the adjacent Market Street Bridge; and

WHEREAS, SEPTA will continue to be responsible for normal maintenance of the Premises, as well as ice and snow removal; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to convert the existing License into a new lease agreement with the Borough for the continued use of the 17 permit parking spaces near Marcus Hook Station, under such terms as set forth above and more fully described in the pertinent staff summary; and

WHEREAS, the General Manager made the recommendation to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to enter into the proposed lease agreement with the Borough of Marcus Hook for the Premises consistent with the
terms and conditions set forth above and more fully described in the pertinent staff summary.

FURTHER RESOLVED, that the Board hereby authorizes the General Manager or his designee to execute all documents, in form approved by the Office of General Counsel, and to do any and all other things as shall be deemed necessary and proper in order to effectuate the purpose of this Resolution.
RESOLUTION
RE
LEASE BY SEPTA TO GT PUBLIC HOUSE, L.L.C. AND STEAM BAR, L.L.C. OF ABOUT 692 SQUARE FEET OF VACANT GROUND LOCATED NEAR THE INACTIVE NEWTOWN BRANCH RAILROAD RIGHT-OF-WAY IN UPPER SOUTHAMPTON, BUCKS COUNTY

WHEREAS, SEPTA owns tracks of land known collectively as the Fox Chase/Newtown Branch that includes the part that is located north of Fox Chase Station in which no train service currently operates ("Inactive Newtown Branch"); and

WHEREAS, GT Public House, L.L.C. and Steam Bar, L.L.C. (collectively, "Public House/Steam Bar") own and operate the Steam Pub restaurant on land which is adjacent to SEPTA's railroad right-of-way on the Inactive Newtown Branch in Upper Southampton, Bucks County; and

WHEREAS, Public House/Steam Bar has requested SEPTA to lease them approximately 692 square feet of vacant ground ("Premises") within the subject right-of-way, with the intent of using the ground for placement of a raised outdoor dining deck and separate areas to accommodate placement of five HVAC units in connection with its Steam Pub restaurant business; and
WHEREAS, the Real Estate Department determined that SEPTA could proceed to negotiate with Public House/Steam Bar as a sole source because the location of the Premises is only accessible to the Steam Pub restaurant property; and

WHEREAS, the term of the proposed lease agreement is 97 months commencing on October 1, 2013 and expiring October 31, 2021, and the Annual Basic Rental for the first year will be $2,400 (payable $200 per month) and will increase at the rate of three percent (3%) effective the second year and thereafter; and

WHEREAS, SEPTA recently granted Public House/Steam Bar a temporary license agreement for the Premises at the same $200 monthly rental to enable timely installation of the dining deck; and

WHEREAS, the Federal Transit Administration has concurred with both the temporary license agreement and the proposed lease agreement; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to enter into the proposed lease agreement with Public House/Steam Bar under such terms and set forth above and more fully described in the pertinent staff summary; and
WHEREAS, the General Manager made the recommendation.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to enter into the proposed lease agreement with GT Public House, L.L.C. and Steam Bar, L.L.C. for the Premises consistent with the terms and conditions set forth above and more fully described in the pertinent staff summary.

FURTHER RESOLVED, that the Board hereby authorizes the General Manager to execute all documents, in form approved by the Office of General Counsel, and to do any and all other things as shall be deemed necessary and proper in order to effectuate the purpose of this Resolution.
RESOLUTION

re

AUTHORIZATION TO AWARD CONTRACTS FOR VARIOUS PROCUREMENTS

WHEREAS, SEPTA advertised and invited bids for the supplies identified below; and

WHEREAS, the firms listed below were the lowest responsive and responsible bidders to the invitation for bids; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to award the contracts identified below; and

WHEREAS, the General Manager made the recommendation to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and for the General Manager or his designee to execute the contracts identified below in form approved by the Office of General Counsel, subject to and contingent upon the concurrence of the funding agencies, if required, and contingent upon and subject to the vendors satisfactorily meeting all requirements of the bid terms and
specifications, including full compliance with any applicable Disadvantaged Business Enterprise requirements:

1. To Elevator Construction & Repair Company of Philadelphia, PA, for the provision of all material, parts, tools and equipment to replace the elevator controllers at 16 Market-Frankford Subway Elevated (MFSE) Stations and Olney Station on the Broad Street Subway Line as part of the New Payment Technologies Project, with services to be performed over a period of 120 calendar days after issuance of Notice-to-Proceed and all work to be completed no later than April 1, 2014, as described in the staff summary on this subject, for a total contract amount not to exceed $1,161,994, Sealed Bid No. 13-061-JCM - NPT Elevator Controller Replacement, MFSE.

2. To RKO Media, LLC, for the purchase of 105,600 feet of copper covered line wire to be used for primary signal power distribution as part of the Norristown Line Rehabilitation Project, at a unit price of $1.47 per foot, with delivery of material scheduled within 45 calendar days after issuance of Notice-to-Proceed, as described in the staff summary on this subject, for a total contract amount not to exceed $155,232, Sealed Bid No. 13-053-JJC - Copper Poly Wire.
3. To Cargill, Inc., for Item No. 1, for the purchase of 5,000 tons of bulk sodium chloride, at a unit price of $59.13, for a total contract amount not to exceed $295,650; and to Univar USA, Inc., for Item No. 2, for the purchase of 20,000 bags of calcium chloride, at a unit price of $10.00, for a total contract amount not to exceed $200,000, to be used for melting snow and ice during the 2013-2014 winter season, with delivery of materials scheduled on an "as needed, as required" basis over a period of six months commencing in October 2013, as described in the staff summary on this subject, Sealed Bid No. 13-073-JJC - Winter Salt Requirements.

4. To Dell Marketing, L.P., for the purchase of 625 each desktop computers and monitors, as well as bundled Microsoft Office Professional Plus software, to be used for Phase II of SEPTA's ongoing Technical Refresh Program to replace outdated units, at unit prices of $771.00 and $329.02, respectively, with delivery of materials over a period of six months commencing in October 2013, as described in the staff summary on this subject, which is pursuant to a competitively bid State procurement contract, for a total contract amount not to exceed $687,512.50.
RESOLUTION

re

AWARD OF VARIOUS CONTRACTS FOR SOLE SOURCE PROCUREMENTS

WHEREAS, SEPTA has need for the supplies and services described below and those supplies and services are available only from the firms listed below; and

WHEREAS, staff reviewed the cost of the supplies and services and the General Manager recommended that the Board authorize SEPTA to award the contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or his designee to execute the contracts identified below, all in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and contingent upon and subject to each vendor/contractor satisfactorily providing any required bonds, insurance certificates and/or other documents, and complying with any applicable Disadvantaged Business Enterprise requirements:
1. To Trapeze Software Group, Inc., for the continued provision of maintenance and technical support services for the Trapeze Software Systems, with services to be performed over a period of five years commencing on October 1, 2013, as described in the staff summary on this subject, for a total contract amount not to exceed $1,571,442.

2. To CG Automation USA (formerly QEI, Inc.), for the renewal of the contract for printed circuit board repairs to support the current Supervisory Control and Data Acquisition (SCADA) System used by SEPTA power dispatchers, with services to be performed over a period of five years scheduled to commence on October 1, 2013, as described in the staff summary on this subject, for a total contract amount not to exceed $50,000.
RESOLUTION

re

AUTHORIZATION TO EXECUTE CHANGE ORDERS

WHEREAS, additional work is required to complete the projects identified below; and

WHEREAS, staff reviewed the cost of the additional work and the General Manager recommended that the Board authorize SEPTA to order the additional work.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or his designee to execute the change orders identified below in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and to any applicable Disadvantaged Business Enterprise requirements:

1. To Dolan Mechanical, Inc., for Change Order No. 1, which provides for PRT Tunnel pipe replacement and miscellaneous storm drain connections for the SEPTA - City Hall Station Renovation Project - Dilworth Plaza Phase, at an increase in cost not to exceed $31,448, bringing the total contract price,
including this change order, to an amount not to exceed $222,448, provided that with the Board's approval of this change order, the Board authorizes the resetting of prior authorized cumulative change order amounts to zero dollars ($0) and the establishment of a new cumulative change order threshold of 10% or $500,000, pursuant to the Resolution adopted by the Board on May 22, 2008, which Resolution authorized a "Delegation of Authority for Change Orders, Amendments and Assignments."

2. To NOVA Bus, Inc., for Change Order No. 1, which provides for the execution of the hybrid alternative option to upgrade 45 60-foot low floor diesel buses to diesel-electric hybrid buses, at an incremental added unit cost of $165,000 and a cumulative increase in cost not to exceed $7,425,000, bringing the total contract price, including this change order, to an amount not to exceed $178,370,070.