SOUTHEASTERN PENNSYLVANIA TRANSPORTATION AUTHORITY

AGENDA

REGULAR AND ANNUAL MEETING

To Be Held at 3:00 PM

FEBRUARY 27, 2014

1234 Market Street, Mezzanine Level

Philadelphia, PA

1. Election of Officers
2. Approval of Minutes of the Regular Board Meeting of January 23, 2014
3. Financial Report
4. Resolutions

I. Administration Committee Review

A. Authorization to Enter into Agreements in Support of SEPTA’s Critical Commodities Procurement Strategy for a Fuel Hedging Program

B. Consulting Services Contracts

C. Consultant Amendments

II. Operations Committee Review

A. Items for Consideration

1. Sublease to J. R. Beale Flowers, Inc. of a Building at the Dauphin Loop at 33rd and Dauphin Streets

2. Authorization to Enter into a Master Agreement which will Grant the Middletown Township Sewer Authority a Permanent Easement under Parts of SEPTA’s West Chester Branch and Chester Creek Branch

3. Lease by CNT Associates, LLC of 40 Parking Spaces Located Near Primos Passenger Station in Secane, Delaware County, Pennsylvania
4. Acquisition from William Penn Saving & Loan Bank a Parcel of Property with a Building in Connection with the Levittown Intermodal Improvement Project in Bucks County, Pennsylvania

5. Acquisition from Vincent M. Maglio and J. Howard and Florence L. Swangler of Two Parcels of Property with a Building in Connection with the Levittown Intermodal Improvement Project in Bucks County, Pennsylvania

B. Various Procurements

C. Sole Source Procurements

5. Report of General Manager
RESOLUTION
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AUTHORIZATION TO ENTER INTO AGREEMENTS IN SUPPORT OF SEPTA'S CRITICAL COMMODITIES PROCUREMENT STRATEGY FOR A FUEL HEDGING PROGRAM

WHEREAS, on May 22, 2008 the Board authorized the General Manager and the Chief Financial Officer to award contracts for critical commodities; and

WHEREAS, at that time, the Authority typically entered into physical delivery contracts with suppliers under which the transportation costs were fixed for a 12-month period, but the price of the commodity would vary from week to week; and

WHEREAS, because fuel prices are inherently volatile, staff has reviewed several alternatives to dampen the forward price volatility; and

WHEREAS, staff has determined that a financial hedging program independent of the physical delivery of fuel provides the best opportunity to reduce volatility and ensure budget certainty at the lowest cost and with a reasonable level of risk; and

WHEREAS, a financial hedging program permits the Authority to enter into numerous contracts over an extended period of time in
advance of the actual delivery of the product, thereby providing flexibility and reducing the pricing risks associated with the Authority's fuel purchases; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to enter into such agreements in support of the Authority’s Critical Commodities Procurement Strategies for a fuel hedging program; and

WHEREAS, the General Manager made the recommendation to the Board.

NOW, THEREFORE, BE IT RESOLVED, that staff is hereby authorized to take all necessary actions required to manage and maintain a fuel hedging program, including negotiating and executing all necessary contracts or agreements and executing fuel hedging trades with one or more counterparties as jointly determined by the General Manager and Chief Financial Officer.

FURTHER RESOLVED, that the Board hereby authorizes the General Manager or the Chief Financial Officer, or their designee, to execute all documents, in form approved by the Office of General Counsel, and to do any and all other things as shall be deemed necessary and proper in order to effectuate the purpose of this Resolution.
RESOLUTION

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AWARD OF CONSULTING SERVICES CONTRACTS
PURSUANT TO REQUEST FOR PROPOSALS

WHEREAS, SEPTA, which has need for the consulting services as described below, advertised and solicited proposals from firms wishing to propose; and

WHEREAS, SEPTA staff requested that the General Manager recommend that the Board authorize SEPTA to award contracts to the firms identified below because the firms were the successful proposers in the areas for which the request for proposals was issued; and

WHEREAS, the General Manager recommended that the Board authorize SEPTA to award the contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or his designee to execute the following consultant contracts in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and contingent upon and subject to the proposer satisfactorily meeting all
requirements of the terms and conditions of the relevant request for proposals, including the provision of any required insurance certificates and full compliance with any applicable Disadvantaged Business Enterprise requirements:

1. To Macro Corporation, for a total contract amount not to exceed $4,000,000; and to Parsons Transportation Group, Inc., for a total contract amount not to exceed $4,000,000, to provide communications and signals engineering consulting (CSEC) services for various SEPTA projects, with services to be performed over a period of three years scheduled to commence in March 2014, as described in the staff summary on this subject, Request for Proposals No. 13-057-TMF - Communications and Signals Engineering Consultant (CSEC) Services.

2. To Zelenkofske Axelrod LLC, to provide external auditing services as required by SEPTA's enabling legislation, to be performed over a period of five years scheduled to commence on March 1, 2014, as described in the staff summary on this subject, for a total contract amount not to exceed $1,319,000, Request for Proposals No. 13-052-TMF - External Auditing Services.
3. To The Flynn Company, to provide property management and leasing services for SEPTA's Headquarters building at 1234 Market Street, with services to be performed over a period of seven years scheduled to commence on April 1, 2014, as described in the staff summary on this subject, for a total contract amount not to exceed $2,443,541 for the property management services, with additional leasing commissions capped at 6% (2% paid to The Flynn Company and 4% paid to the primary broker) for co-brokered leasing and 3% for sole broker leasing, Request for Proposals No. 12-165-JVL - Property Management and Leasing Services for SEPTA's Headquarters Building at 1234 Market Street.
RESOLUTION

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AUTHORIZATION TO EXECUTE CONSULTANT AMENDMENTS

WHEREAS, additional work is required to complete the project identified below; and

WHEREAS, staff reviewed the additional work and the General Manager recommended that the Board authorize SEPTA to enter into the amendment for the additional work.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or his designee to execute the consultant amendment identified below in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and to any applicable Disadvantaged Business Enterprise requirements:

1. To Delaware Valley Regional Planning Commission (DVRPC), for Amendment No. 1, which provides for additional ridership tasks and a 22 month time extension on the Travel Demand Modeling which supports the Norristown High Speed Line King of Prussia Extension, at an increase in cost not to exceed
$191,693, bringing the total contract price, including this amendment, to an amount not to exceed $361,981.

2. To AECOM, for Amendment No. 1, which provides additional tasks and a 22 month time extension on the Norristown High Speed Line Extension Alternatives Analysis/Draft Environmental Impact Statement (AA/DEIS) contract, at an increase in cost not to exceed $1,801,113, bringing the total contract price, including this amendment, to an amount not to exceed $3,396,604.
RESOLUTION

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SUBLEASE BY SEPTA TO J. R. BEALE FLOWERS, INC.
OF A BUILDING AT THE DAUPHIN LOOP
AT 33RD AND DAUPHIN STREETS

WHEREAS, the City of Philadelphia ("City") owns the triangular parcel of ground bounded by Ridge Avenue, 33rd Street and Dauphin Street (the "Demised Premises") which are part of the Fairmount Park System, under the jurisdiction of the Department of Parks and Recreation; and

WHEREAS, the Demised Premises are currently leased to SEPTA under a certain second amendment to a 1906 lease agreement and 1976 first amendment thereto, as entered into on March 5, 2013 between SEPTA and the City ("Second Amendment"); and

WHEREAS, the Second Amendment authorized SEPTA to reconstruct the existing Dauphin Bus Loop, as well as the structure thereon that served as a passenger terminal for several SEPTA bus routes ("Building"); and

WHEREAS, the Building includes approximately 175 square feet of space which is dedicated for third party retail use; and
WHEREAS, SEPTA invited sealed bids for use of the Building with the intent to recommend that the Board award a sublease ("Sublease") to the highest responsive and responsible bidder; and

WHEREAS, J. R. Beale Flowers, Inc. ("Tenant") submitted the highest responsive and responsible bid for the Building to use the demised premises as a coffee shop; and

WHEREAS, the initial term of the proposed Sublease is for a period of five years commencing upon receipt of the City’s approval, with two consecutive five-year renewal options, at an initial annual rent of $9,720 ($810 per month) during the base five-year term, with increases thereafter of 12% effective the first year of the first five-year renewal option term and 15% effective the first year of the second renewal option term; and

WHEREAS, the proposed sublease will generate $43,740 in rentals to SEPTA over the base five-year term and a total of $160,768.80 in rentals with the exercise of both option periods; and

WHEREAS, SEPTA will waive rent for the first six months of the base term of the Sublease as consideration for tenant’s securing zoning and other necessary approvals, as well as completion of fit-out work; and
WHEREAS, Tenant shall be responsible for all interior improvements, maintenance and repairs, including maintenance of the heating, ventilation and air conditioning systems, separately metered utilities and trash removal, and SEPTA shall be responsible for snow and ice removal; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to enter into the proposed Sublease Agreement with the Tenant; and

WHEREAS, the General Manager made the recommendation.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to enter into the proposed Sublease Agreement by which SEPTA will sublease the Building to the J. R. Beale Flowers, Inc. under the terms set forth above and within the pertinent staff summary.

FURTHER RESOLVED, that the Board hereby authorizes the General Manager to execute all documents, in form approved by the Office of General Counsel, and to do any and all other things as shall be deemed necessary and proper in order to effectuate the purpose of this Resolution.
RESOLUTION

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AUTHORIZATION TO ENTER INTO A MASTER AGREEMENT
WHICH WILL GRANT THE MIDDLETOWN TOWNSHIP SEWER AUTHORITY
A PERMANENT EASEMENT UNDER PARTS OF SEPTA'S
WEST CHESTER BRANCH AND CHESTER CREEK BRANCH

WHEREAS, SEPTA owns the railroad right-of-ways of the West Chester Branch and Chester Creek Branch that are located in Delaware County; and

WHEREAS, the Middletown Township Sewer Authority (MSA) requested that SEPTA enter into a proposed Master Agreement whereby SEPTA will grant to MSA a non-exclusive permanent easement to an approximately five-mile segment of the West Chester Branch and the inactive Chester Creek Branch right-of-ways between Middletown Township and Aston Township, for construction of a sanitary sewer line; and

WHEREAS, management and MSA negotiated a lump sum method of calculation based upon annual rates of $4.67 per linear foot and $120 per manhole factored over a period of 30 years; and
WHEREAS, new rates will be negotiated after 30 years pursuant to a three appraisal methodology as defined in the Master Agreement; and

WHEREAS, MSA will also be required to relocate any portions of the occupancies upon termination of the Master Agreement if required by SEPTA; and

WHEREAS, specifics relative to the occupancies, including respective specifications and payment information, will be addressed under separate individual site agreements; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to enter into a Master Agreement with MSA which will grant a permanent easement in an approximate five-mile segment of SEPTA's West Chester Branch and inactive Chester Creek Branch enabling MSA's construction of a sanitary sewer line under the terms described above and in the pertinent staff summary, and thereby generating considerable revenue and accommodate practical civic use of SEPTA railroad right-of-ways; and

WHEREAS, the General Manager made the recommendation.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to enter into a Master Agreement with the
Middletown Township Sewer Authority which will grant a permanent easement under the terms more fully described above and set forth within the pertinent staff summary.

FURTHER RESOLVED, that the Board hereby authorizes the General Manager to execute all documents, in form approved by the Office of General Counsel, and to do any and all other things as shall be deemed necessary and proper in order to effectuate the purpose of this Resolution.
RESOLUTION

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LEASE BY CNT ASSOCIATES, LLC TO SEPTA OF
40 PARKING SPACES LOCATED NEAR PRIMOS PASSENGER
STATION IN SECANE, DELAWARE COUNTY, PENNSYLVANIA

WHEREAS, CNT Associates, LLC ("CNT") owns a parcel of
property ("Parcel") that is approximately one block from the
outbound side of Primos Passenger Station ("Station") along
SEPTA's Media-Elwyn Regional Rail Line; and

WHEREAS, in September 2011 SEPTA began leasing from CNT 40
parking spaces ("Demised Premises") within the Parcel to
accommodate commuter parking for the Station during the
construction of the new station building and 50-space parking
lot; and

WHEREAS, the Demised Premises are currently under a license
agreement with CNT which will expire on February 28, 2014; and

WHEREAS, CNT has offered to enter into a new lease with
SEPTA for the Demised Premises for a base term of 15 months
commencing March 1, 2014 and expiring May 31, 2015, along with
five consecutive one-year renewal options, with both CNT and
SEPTA being able to terminate the proposed lease agreement upon
45 days prior notice to the expiration of each renewal option; and

WHEREAS, base rental for the Demised Premises will be $600
per month, which will increase in the amount of any additional
property taxes up to a maximum of four percent (4%) annually
effective June 1, 2015; and

WHEREAS, SEPTA will also be responsible for the payment of
$80 per month for electricity required for lighting, and will
continue to be responsible for maintenance, repairs and
improvements to the Demised Premises, as well as weed control
and ice/snow removal; and

WHEREAS, staff requested that the General Manager recommend
that the Board authorize SEPTA to enter into a new lease
agreement with CNT for the continued use of the 40 parking
spaces near Primos Station, under such terms as set forth above
and more fully described in the pertinent staff summary; and

WHEREAS, the General Manager made the recommendation to the
Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby
authorizes SEPTA to enter into the proposed lease agreement with
CNT Associates, LLC, consistent with the terms and conditions set forth above and more fully described in the pertinent staff summary.

FURTHER RESOLVED, that the Board hereby authorizes the General Manager or his designee to execute all documents, in form approved by the Office of General Counsel, and to do any and all other things as shall be deemed necessary and proper in order to effectuate the purpose of this Resolution.
RESOLUTION

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ACQUISITION FROM WILLIAM PENN SAVINGS & LOAN BANK
A PARCEL OF PROPERTY WITH A BUILDING
IN CONNECTION WITH THE LEVITTOWN INTERMODAL
IMPROVEMENT PROJECT IN BUCKS COUNTY, PENNSYLVANIA

WHEREAS, SEPTA currently leases from AMTRAK the Levittown station building and grounds, including the fully utilized 382 space customer parking lots, serving the Trenton Regional Rail Line, under the 47 Station Lease Agreement dated January 1, 1987, as amended; and

WHEREAS, SEPTA is acquiring over eight acres of property for construction of a new Levittown passenger facility, which will include a larger ADA accessible station building, high-level platforms and expanded parking lots totaling 452 spaces, as part of the Levittown Station Intermodal Improvement Project ("Project"); and

WHEREAS, the Project will require the acquisition of a parcel of property (approximately .502 acre) with a building thereon ("Parcel #3") located on Bristol Pike (US Highway 13) in Tullytown
Borough abutting the AMTRAK leased outbound parking lot, from adjacent landowner William Penn Savings & Loan Bank ("WPS&L"); and

WHEREAS, SEPTA intends to acquire title to the Parcel #3 (in fee) in lieu of condemnation, or if not successful by condemnation, for an appraised fair market value of $575,000, exclusive of the appraised value of machinery and equipment replacement/relocation costs which must be added to the sale price; and

WHEREAS, the Federal Transit Administration (FTA) must make a further determination that environmental studies meet National Environmental Policy Act (NEPA) criteria for a categorical exclusion; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to purchase from WPS&L in lieu of condemnation, or if not successful to acquire by condemnation, fee title to Parcel #3 for a fair market value of $575,000, plus expenses for the replacement/relocation of equipment and machinery, subject to FTA concurrence; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to purchase from William Penn Savings & Loan Bank, in lieu of condemnation, or if not successful to acquire by condemnation, title to Parcel #3, for a fair market value of $575,000, plus expenses for the replacement/relocation of equipment
and machinery, under the terms set forth above and in the pertinent staff summary.

FURTHER RESOLVED, that the Board hereby authorizes the General Manager to execute all documents, in form approved by the Office of General Counsel, and to do any and all other things as shall be deemed necessary and proper in order to effectuate the purpose of this Resolution.
RESOLUTION

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ACQUISITION FROM VINCENT M. MAGLIO AND J. HOWARD AND FLORENCE L. SWANGLER OF TWO PARCELS OF PROPERTY IN CONNECTION WITH THE LEVITOWN INTERMODAL IMPROVEMENT PROJECT IN BUCKS COUNTY, PENNSYLVANIA

WHEREAS, SEPTA currently leases from AMTRAK the Levittown station building and grounds, including the fully utilized 382 space customer parking lots, serving the Trenton Regional Rail Line, under the 47 Station Lease Agreement dated January 1, 1987, as amended; and

WHEREAS, SEPTA is acquiring over eight acres of property for construction of a new Levittown passenger facility, which will include a larger ADA accessible station building, high-level platforms and expanded parking lots totaling 452 spaces, as part of the Levittown Station Intermodal Improvement Project ("Project"); and

WHEREAS, the Project will require the acquisition of two parcels of property located near the west side of Fallsington Avenue in Tullytown Borough, abutting the AMTRAK leased outbound parking lot, those being (i) approximately 2,813 square feet of

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property ("Parcel #17") from adjacent landowner Vincent M. Maglio ("Maglio"), and (ii) approximately 2,030 square feet of property (Parcel #16) from adjacent landowners J. Howard Swangler and Florence L. Swangler (collectively, "Swangler"); and

WHEREAS, the subject parcels are both landlocked which prohibits compliance with minimum site-area zoning requirements; and

WHEREAS, SEPTA intends to acquire title to the Parcel #17 by condemnation (Declaration of Taking), for an appraised fair market value of $2,800; and

WHEREAS, based upon review of court records reflecting legal ownership issues, SEPTA intends to acquire title to Parcel #16 via both condemnation followed by an Action to Quiet Title for an appraised fair market value of $2,000, to be paid into an escrow account to be held by the Orphan’s Court of Buck County; and

WHEREAS, the Federal Transit Administration (FTA) must make a further determination that environmental studies meet National Environmental Policy Act (NEPA) criteria for a categorical exclusion; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to (i) acquire from Maglio by condemnation, fee title to Parcel #17 for a fair market value of
$2,800; and (ii) to acquire from Swangler title to Parcel #16 via condemnation followed by an Action to Quiet Title for a fair market value of $2,000; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to acquire from Vincent M. Maglio, by condemnation (Declaration of Taking), title to Parcel #17 identified within the pertinent staff summary, for a fair market value of $2,800.

FURTHER RESOLVED, that the Board hereby authorizes SEPTA to acquire from J. Howard Swangler and Florence L. Swangler by condemnation (Declaration of Taking), title to Parcel #16 identified within the pertinent staff summary, by condemnation (Declaration of Taking) followed by an Action to Quiet Title, for a fair market value of $2,000.

FURTHER RESOLVED, that the Board hereby authorizes the General Manager to execute all documents, in form approved by the Office of General Counsel, and to do any and all other things as shall be deemed necessary and proper in order to effectuate the purpose of this Resolution.
RESOLUTION

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AUTHORIZATION TO AWARD CONTRACTS FOR VARIOUS PROCUREMENTS

WHEREAS, SEPTA advertised and invited bids for the supplies identified below; and

WHEREAS, the firms listed below were the lowest responsive and responsible bidders to the invitation for bids; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to award the contracts identified below; and

WHEREAS, the General Manager made the recommendation to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and for the General Manager or his designee to execute the contracts identified below in form approved by the Office of General Counsel, subject to and contingent upon the concurrence of the funding agencies, if required, and contingent upon and subject to the vendors satisfactorily meeting all requirements of the bid terms and
specifications, including full compliance with any applicable Disadvantaged Business Enterprise requirements:

1. To Loram Maintenance of Way, Inc., for the provision of rail grinding services for the Market-Frankford Subway Elevated Line to shape the rail head and remove defects caused by substantial usage, with services to be performed over a period of 30 days after issuance of Notice-to-Proceed, as described in the staff summary on this subject, for a total contract amount not to exceed $383,220, Sealed Bid No. 13-136-JAB - Rail Grinding Services for Market Frankford Elevated Subway Line.

2. To Roxbury Electric Cable and Conduit Co., Inc., for Items Nos. 1 and 2, for the purchase of 190,080 feet of both messenger wire and trolley wire to be used on SEPTA’s various construction projects and general maintenance, at unit prices of $3.89 and $6.29, respectively, with material to be delivered according to the required schedule commencing in July 2014 and ending in May 2015, as described in the staff summary on this subject, for a total contract amount not to exceed $1,935,014.40, Sealed Bid No. 13-127-LSP- Messenger and Trolley Wire.
3. To Spector Logistics, Inc., for the provision of maintenance support services for SEPTA's On-Board Vehicle Video Systems Program, to be performed over a period of five years commencing upon issuance of Notice-to-Proceed, as described in the staff summary on this subject, for a total contract amount not to exceed $4,583,342, Sealed Bid No. 13-122-JAB - Maintenance Support Services for Vehicle Video Systems Program.
RESOLUTION
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AWARD OF VARIOUS CONTRACTS FOR SOLE SOURCE PROCUREMENTS

WHEREAS, SEPTA has need for the supplies and services described below and those supplies and services are available only from the firms listed below; and

WHEREAS, staff reviewed the cost of the supplies and services and the General Manager recommended that the Board authorize SEPTA to award the contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or his designee to execute the contracts identified below, all in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and contingent upon and subject to each vendor/contractor satisfactorily providing any required bonds, insurance certificates and/or other documents, and complying with any applicable Disadvantaged Business Enterprise requirements:
1. To Graham White Manufacturing Company, for the purchase of various replacement parts to be used for the Graham White Air Dryer Systems on SEPTA's Silverliner IV, B-IV, LRV, and M-4 car fleets, with delivery of materials on an "as required" basis over a period of three years commencing in March 2014, and with authorization to SEPTA staff to extend the contract for a six (6) month period at no increase in cost, as described in the staff summary on this subject, for a total contract amount not to exceed $547,650.

2. To Alstom Transport Life Services USA, for renewal of the contract for the repair of Vital Life Safety printed circuit boards utilized on the entire Market-Frankford Subway Elevated Line and portions of the Broad Street Subway Line, with delivery of material on an "as required" basis over a period of two years commencing in March 2014, as described in the staff summary on this subject, for a total contract amount not to exceed $50,000.

3. To Vossloh Kiepe GMBH, for Items Nos. 1 - 3, for the purchase of ATS Test Adapters to be used in the maintenance of electronic boards for the M-4 cars at Woodland Shop, at unit prices of $51,877, $39,400 and $54,600 respectively, with delivery of material scheduled in June 2014, as described in the
staff summary on this subject, for a total contract amount not to exceed $145,877.

4. To Simmons Machine Tool Corporation, for the purchase of 26 blade cutters to be used as stock replenishment for the SEPTA's wheel truing machine at Overbrook Shop, at a unit price of $1,300, with delivery of material scheduled in March 2014, as described in the staff summary on this subject, for a total contract amount not to exceed $33,800.

5. To Diversified Metal Fabricators, for the purchase of DMF Hi-Rail replacement parts for Model # RW-1630 and RE-1650 gear assemblies installed on SEPTA's utility vehicles, with delivery of material scheduled over a period of two years commencing in March 2014, and with authorization to SEPTA staff to extend the contract for a six (6) month period at no increase in cost, as described in the staff summary on this subject, for a total contract amount not to exceed $95,000.

6. To The Pennsylvania Turnpike Commission, for the utilization of the E-Z Commercial Pass System to be used by SEPTA vehicles, including the bus fleet, tow trucks, utility trucks and selected department supervisory vehicles, to be provided on an "as required" basis over a period of three years
commencing on March 1, 2014, as described in the staff summary on this subject, for a total contract amount not to exceed $300,000.

7. To Urban Transportation Associates, Inc., for the provision of training and maintenance support for the Automatic Passenger Counter (APC) software, with services to be performed over a period of two years scheduled to commence on March 1, 2014, as described in the staff summary on this subject, for a total contract amount not to exceed $47,958.

8. To HACON Ingenieurges mbH, for the provision of maintenance and support services for the AIRS/PMT ("Plan My Trip") software used by the Customer Service Department, to be performed over a period of one year commencing retroactively from February 1, 2014 through January 31, 2015, as described in the staff summary on this subject, for a total contract amount not to exceed $77,000.