September 9, 2016

Dear Sir/Madam:

Subject: Sealed Bid No. 16-00195-AMJP – 69th Street Electrical Substation Relocation

Southeastern Pennsylvania Transportation Authority ("SEPTA") will accept Sealed Bids at the Office of Procurement & Supply Chain Management Department, 1234 Market Street, 11th Floor, Philadelphia, Pennsylvania 19107 to perform certain General, Electrical & Mechanical Construction work (hereinafter called the "work") as outlined in the Contract Documents and Specifications for the 69th Street Electrical Substation Relocation until Friday, October 7, 2016 at 10:00 A.M., at which time the bids will be publicly opened and read aloud.

The contract duration is two hundred forty (240) calendar days from the notice-to-proceed date.

The work includes but is not limited to: Contractor to provide all labor, materials, tools, equipment, and services for 69th Street Electrical Substation Relocation.

A Pre-Bid Meeting will be held on Tuesday, September 20th, 2016 at 09:00 A.M. in SEPTA’s Conference Room 11-A, 1234 Market Street, 11th Floor, Philadelphia, PA 19107. A site visit will follow this meeting.

Any inquiries regarding this bid must be directed to Michael Piselli at (215) 580-8364 and any request for change, modification, or clarification of discrepancies, ambiguities and/or omissions of these Contract Documents must be made in writing to SEPTA by Tuesday, September 27th @ 5:00 P.M., in order for consideration to be given by SEPTA. Request may be e-mailed to mpiselli@septa.org. Any change, modification, or clarification to the Contract Documents can be affected only by a written Addendum issued by SEPTA. It is strongly recommended that a representative from your company is present to discuss the project with SEPTA representatives.

The Disadvantaged Business Enterprise (DBE) section has changed and bidders should take special note of Item 18 in the Instructions to Bidders and read Exhibit IV in its entirety.

Bid Proposals shall be submitted in writing upon the form prescribed therefore by SEPTA and shall be delivered in a sealed envelope bearing the following heading:

Michael Piselli
Contract Administrator
Procurement, Supply Chain & DBE Department
1234 Market Street, 11th Floor
Philadelphia, Pennsylvania 19107
Sealed Bid No. 16-00195-AMJP 69th Street Electrical Substation Relocation

No bid will be opened and considered that is submitted later than the time specified.

All hand carried bids are required to bear a SEPTA time stamp indicating that the bid was received by SEPTA’s Front Desk at a time on or before the time set for bid opening. Any hand carried bid which does not bear the proper time stamp may be rejected.

Bidders may view the Project Plans in PDF file format on SEPTA’s website: http://www.septa.org. Follow this path: Business/ Procurement/Bid & RFP Opportunities/Over $100,000 Non-EPS Bid/RFP Opportunities. The Project Plans include: Instructions to Bidders, Bid Forms, Agreement, Specifications, and any associated Attachments.

CAUTION: Only prospective bidders who obtain the documents from SEPTA’s Contract Administrator, Michael Piselli, will receive subsequent correspondence and follow-up documentation concerning this Sealed Bid No. 16-00037-AMJP. It is the bidder's responsibility to assure that they have all the necessary correspondence and documents from SEPTA to properly
prepare his bid. Prospective bidder is reminded that failure to submit any material portion of all the bidding documents or requirements may be grounds for rejection or disqualification.

SEPTA retains the right to reject any and all bids, as determined to be in the best interest of SEPTA.

Each complete Bid must be accompanied by: (1) BID BOND; (2) CASHIER'S CHECK; (3) CERTIFIED CHECK; (4) TREASURER'S CHECK; and/or (5) OFFICIAL BANK CHECK, in the amount of not less than FIVE PERCENT (5%) of the AMOUNT BID, including alternates, if any, and drawn in favor of the SOUTHEASTERN PENNSYLVANIA TRANSPORTATION AUTHORITY. The Bid Security of the three (3) lowest, responsive and responsible, bidders shall be retained by SEPTA for a period of Ninety (90) days or until a contract is awarded and entered into, or all bids are rejected, whichever comes first. Bidders should see paragraph 8, Bid Security, for a definition of amount bid and SEPTA’s rights to cash checks submitted as Bid Security.

The Bid Bond must be issued by a qualified surety company currently authorized under 31 CFR Part 223 as possessing a Certificate of Authority as described thereunder and authorized to issue bonds at least up to the dollar amount of the Bid Bond required hereunder.

Each bid submitted shall remain firm for at least ninety (90) days from the date of the Bid Opening and may not be withdrawn in whole or in part during that time. Bidder shall forfeit its Bid Security to the extent of the damage to SEPTA occasioned by such withdrawal and if the Bid Security is inadequate to fully recompense SEPTA for the damages occasioned by such withdrawal, bidder shall indemnify SEPTA and pay over to SEPTA the difference between the bid security and SEPTA’s total damages, so as to make SEPTA whole.

SEPTA, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4, and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in regard to any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation, and will not be discriminated against on the grounds of race, sex, color, or national origin in consideration for an award.

Contractor will be required to comply with all applicable Equal Employment Opportunity laws and regulations.

All bidders will be required to certify compliance with Executive Order 12549 (ineligible contractors).

Any contract issued as result of this solicitation is subject to a financial assistance contract between SEPTA and U.S. Department of Transportation.

Any inquiries regarding this bid must be directed to Michael Piselli of the Procurement, Supply Chain & DBE Department at (215) 580-8364 or mpiselli@septa.org.

Sincerely,

[Signature]

Michael Piselli
Contract Administrator
Procurement, Supply Chain & DBE Department