

August 30, 2018

RE: Enclosed please find Addendum No. 1 to RFP No: 18-00163-ADLD – Janitorial Services at Jefferson and Suburban Regional Rail Stations

Dear Sir/Madam:

A second site visit is scheduled for Janitorial Services at Jefferson and Suburban Regional Rail Stations on Monday, September 10, 2018 at 10:30 A.M., prevailing Eastern Time, for those prospective proposers who missed the first site visit. Please note: If you plan to submit a proposal for this project and did not attend the site visit on August 21, 2018, then a representative of your firm **must** be present at this visit. A site visit is **mandatory** and requires a signature on SEPTA's sign in sheet for verification purposes. Please meet at 1234 Market Street, 11th Floor, Philadelphia, PA 19107.

All inquiries regarding this Procurement must be directed to Dana L. Douglas at (215) 580-7065 or ddouglas@SEPTA.org.

Sincerely,



X
Signer 1

Dana L. Douglas
Contract Administrator
Procurement, Supply Chain & DBE Division

BUILDING THE FUTURE

PROCUREMENT, SUPPLY CHAIN & DBE DIVISION

*1234 Market Street-11th Floor
Philadelphia, PA 19107-3780*



August 30, 2018

Dear Sir/Madam:

Subject: RFP No: 18-00163-ADLD – Janitorial Services at Jefferson and Suburban Regional Rail Stations

Enclosed please find Addendum No. 1 to SEPTA's RFP No. 18-00163-ADLD – Janitorial Services at Jefferson and Suburban Regional Rail Stations.

Addendum No. 1 must be acknowledged by signing the attached Acknowledgement Sheet and including that sheet as part of your technical proposal.

A second site visit to Jefferson and Suburban stations will be conducted on Monday, September 10, 2018 at 10:30 am. Interested parties are required to meet at 1234 Market Street, 11th Floor, Philadelphia, PA 19107.

The due date for receipt of questions has been extended to Monday, September, 17, 2018, by close of business (4:30 PM).

The due date for receipt of proposals has been extended to Monday, October 1, 2018, by close of business (4:30 PM).

All technical and cost proposals must be identified with the RFP No. 18-00163-ADLD and sent via FedEx, UPS or hand delivered (no emails permitted) to:

Dana L. Douglas
Contract Administrator
Procurement, Supply Chain & DBE Division
1234 Market Street, 11th Floor
Philadelphia, Pennsylvania 19107

Remember to submit One (1) original and (5) copies of the Technical Proposal and one (1) original and (5) copies of the Price Proposal in separately sealed envelopes.

Any inquiries regarding this RFP should be directed to Dana L. Douglas at (215) 580-7065 or ddouglas@SEPTA.org.

Thank you for your interest in the Authority.

Sincerely,

ADDENDUM NO. 1

ADDENDUM ACKNOWLEDGEMENT SHEET

RFP No.: 18-00163-ADLD – Janitorial Services at Jefferson and Suburban Regional Rail Stations

The attached addendum to the Contract Documents is hereby part of the same and is incorporated in full as part of the Project. Proposer shall acknowledge Addendum No. 1 by signing and returning the Acknowledgement Sheet with the Technical Proposal.

FIRM NAME (typed or printed) _____

AUTHORIZED SIGNATURE _____

TITLE _____

NAME (typed or printed) _____

DATE _____

ADDENDUM NO. 1 INCLUDES THE FOLLOWING:

1. A second site visit to Jefferson and Suburban stations will be conducted on Monday, September 10, 2018 at 10:30 am. Please meet at 1234 Market Street, 11th Floor, Philadelphia, PA 19107.
2. The due date for receipt of questions has been extended to Monday, September, 17, 2018, by close of business (4:30 PM).
3. The due date for receipt of proposals has been extended to Monday, October 1, 2018, by close of business (4:30 PM).