

***SOUTHEASTERN PENNSYLVANIA TRANSPORTATION AUTHORITY***

**A G E N D A**

**REGULAR MEETING**

**To Be Held at 3:00 PM**

**March 25, 2021**

**1234 Market Street, Mezzanine Level**

**Philadelphia, Pennsylvania**

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1. Approval of Minutes of the Regular and Annual Board Meeting of February 25, 2021
  2. Financial Report
  3. Resolutions
    - I. **Administration Committee Review**
      - A. Award of Contracts Pursuant to Requests for Proposals
    - II. **Operations Committee Review**
      - A. Authorization to Award Contracts for Various Procurements
      - B. Award of Contracts for Sole Source Procurements
      - C. Authorization to Execute Change Orders and Amendment
  4. Report of General Manager

R E S O L U T I O N

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AWARD OF CONTRACTS  
PURSUANT TO REQUESTS FOR PROPOSALS

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WHEREAS, SEPTA, which has need for the services as described below, has advertised and solicited proposals from firms wishing to propose; and

WHEREAS, SEPTA staff has requested that the General Manager recommend that the Board authorize the award of the contracts to the firms listed below because said firms were the successful proposers in the areas for which the requests for proposals were issued; and

WHEREAS, the General Manager recommended that the Board authorize the award of the contract.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award subject to the following conditions and the General Manager to execute the following contracts, in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and contingent upon and subject to the proposers satisfactorily meeting all

requirements of the terms and conditions of the relevant requests for proposals, including the provision of any required insurance certificates and full compliance with any applicable Disadvantaged Business Enterprise (DBE) requirements:

1. To (i) Huitt-Zollars, Inc. and (ii) McCormick Taylor, Inc., for the provision of various planning consultant services on a non-minimum retainer to serve as a resource in SEPTA's ongoing planning and strategic initiatives, with services to be performed under each contract on an "as required" basis over a period of three years scheduled to commence in April 2021, as described in the staff summary on this subject, for total contract amounts not to exceed \$3,000,000 per contract, Request for Proposals No. 20-00505-AHAC - General Planning Consultant Services.

2. To CapTech Ventures, Inc., for the provision of project management and organizational change management consulting services needed for SEPTA's implementation of enterprise applications, with services to be performed on an "as needed task order" basis over a period of three years commencing in April 2021, as described in the staff summary on this subject, for a total contract amount not to exceed \$3,000,000,

Request for Proposals No. 20-00142-ARLW - Product Management and  
Organizational Change Management Services for Informational  
Technology.

S/Corp/Resolutions/RES-MAR-2021-RFPs

R E S O L U T I O N

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AUTHORIZATION TO AWARD CONTRACTS FOR VARIOUS PROCUREMENTS

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WHEREAS, SEPTA advertised and invited bids for the supplies identified below; and

WHEREAS, the firms listed below were the lowest responsive and responsible bidders to the invitations for bids; and

WHEREAS, staff requested that the General Manager recommend that the Board authorize SEPTA to award the contracts identified below; and

WHEREAS, the General Manager made the recommendation to the Board.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby Authorizes SEPTA to award and for the General Manager or her designee to execute the contracts identified below in form approved by the Office of General Counsel, subject to and contingent upon the concurrence of the funding agencies, if required, and contingent upon and subject to the vendors satisfactorily meeting all requirements of the bid terms and specifications, including

full compliance with any applicable Disadvantaged Business Enterprise requirements:

1. To Transit Holdings, Inc. d/b/a The Aftermarket Parts Company LLC, for the purchase of 3,000 wiper arm assemblies to be used in the maintenance of SEPTA's bus fleets, at a unit price of \$68.99, with delivery of material scheduled on an "as required" basis over a period of 12 months commencing in April 2021, as described in the staff summary on this subject, for a total contract amount not to exceed \$206,970, Sealed Bid No. 21-00003-ABRV - Wiper Arm Assembly.

2. To Billows Electric Supply Co., for the purchase of LED lighting for the 30<sup>th</sup> Street and Susquehanna-Dauphin Stations, with delivery of material scheduled to commence on or before May 1, 2021, as described in the staff summary on this subject, for a total contract amount not to exceed \$539,621.72, Sealed Bid No. 21-00005-ADWC - Lighting for 30<sup>th</sup> Street and Susquehanna-Dauphin Stations.

3. To M.F. Wirth Rail Corporation, for Line Item Nos. 1, 2 and 5, for the purchase of various track rail to be used for track renewal projects throughout SEPTA's service area during 2021, at unit prices of \$19.05, \$19.45 and \$897.78, respectively, with

delivery of material within 60-90 days after issuance of Notice-to-Proceed, as described in the staff summary on this subject, for a total contract amount not to exceed \$1,712,534.23, Sealed Bid No. 21-00011-ADWC - Rail for 2021 Projects.

4. To Clear Solutions Property Maintenance, LLC, for the provision of janitorial, landscaping and snow removal services at 30<sup>th</sup> Street and Penn Medicine Stations, with services to be performed over a period of 28 months after issuance of Notice-to-Proceed, as described in the staff summary on this subject, for a total contract amount not to exceed \$1,898,557.12, Sealed Bid No. 21-00002-ADMD - Janitorial, Landscaping/Snow Removal - 30<sup>th</sup> Street & Penn Medicine Stations.

S/Corp/Resolutions/RES-MAR-2021-Sealed-Bids

R E S O L U T I O N

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AWARD OF CONTRACTS FOR SOLE SOURCE PROCUREMENTS

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WHEREAS, SEPTA has need for the supplies and services described below and those supplies and services are available only from the firms listed below; and

WHEREAS, staff reviewed the cost of the supplies and services and the General Manager recommended that the Board authorize SEPTA to award the contracts.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or her designee to execute the contracts identified below, in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and contingent upon and subject to the vendors/contractors satisfactorily providing any required bonds, insurance certificates and/or other documents, and complying with any applicable Disadvantaged Business Enterprise requirements:

1. To CapTech Ventures, Inc., for the design, development, application programming, testing and support for passengers' purchasing and management of mobile tickets from the SEPTA



Mobile Application (for both Apple and Android platforms), with services to be performed over a period of one year expected to commence on April 1, 2021, as described in the staff summary on this subject, for a total contract amount not to exceed \$650,000, Sole Source No. 21-00048-AHAC - Mobile Ticketing Application.

2. To Pennsylvania Energy Company (PECO), for the relocation of utility circuits and manholes in conjunction with SEPTA's Tasker-Morris Station Elevator Project on the Broad Street Subway (BSS) Line, with services scheduled to be completed in 2021, as described in the staff summary on this subject, for a total contract amount not to exceed \$274,827, Sole Source No. 21-00037-ADIM - Utility Relocation for the Tasker-Morris Station Elevator Project.

3. To Holland L.P., for the provision of Geometry Car track testing services for the Regional Rail Division (RRD), with services expected to commence in April 2021 and be completed by the end of 2021, as described in the staff summary on this subject, for a total contract amount not to exceed \$856,000, Sole Source No. 21-00046-AJEB - Geometry Car Testing Services.

R E S O L U T I O N

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AUTHORIZATION TO EXECUTE CHANGE ORDERS AND AMENDMENT

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WHEREAS, additional work is required to complete the projects identified below; and

WHEREAS, staff reviewed the cost of the additional work and the General Manager recommended that the Board authorize SEPTA to order the additional work.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes SEPTA to award and the General Manager or her designee to execute the change orders and amendment identified below in form approved by the Office of General Counsel, subject to the concurrence of the funding agencies, if required, and to any applicable Disadvantaged Business Enterprise requirements:

1. To A.P. Construction, Inc., for Change Order No. 7, which provides for additional general construction work and changes due to unforeseen conditions and design omissions, as well as requests by the EM&C Division, on the 5<sup>th</sup> & Market Street Station Enhancement Project, at an increase in cost not to exceed \$453,519, bringing the total contract price, including all change orders to date, to an amended contract amount not to

exceed \$17,118,465, provided that with the Board's approval of this change order, the Board authorizes the resetting of prior authorized cumulative change order amount to zero dollars (\$0) and the establishment of a new cumulative change order threshold of 10% or \$500,000, pursuant to the Resolution adopted by the Board on May 22, 2008, which Resolution authorized a "Delegation of Authority for Change Orders, Amendments and Assignments."

2. To JJD Electric LLC, for Change Order No. 1, which provides for additional electrical design work and changes due to apparent design errors/omissions on the Solar Signal Power Reinforcement Project (for the Warminster, Doylestown, West Trenton and Mainline RRD Lines), at an increase in cost not to exceed \$1,183,941, bringing the total contract price, including this change order, to an amended contract amount not to exceed \$17,449,096, provided that with the Board's approval of this change order, the Board authorizes the resetting of prior authorized cumulative change order amount to zero dollars (\$0) and the establishment of a new cumulative change order threshold of 10% or \$500,000, pursuant to the Resolution adopted by the Board on May 22, 2008, which Resolution authorized a "Delegation of Authority for Change Orders, Amendments and Assignments."

3. To The Flynn Company, for Amendment No. 1, which provides for a six-month time extension of the contract for the

continued provision of property management and leasing services for SEPTA's headquarters building at 1234 Market Street due to the unforeseen delay of the award of a new contract via the RFP process caused by the COVID-19 pandemic, thereby establishing a new contract completion date of September 30, 2021, with all other terms and conditions of the original contract remaining the same.

S/Corp/Resolutions/RES-MAR-2021-Change Orders & Amendment